

WASHINGTON COUNTY U.S.D. #108 BOARD OF EDUCATION
REGULAR MEETING
District Office
Washington, Kansas
Wednesday, July 10, 2006 – 8:00 P.M.

MINUTES OF REGULAR BOARD OF EDUCATION MEETING

Members Present

| | | |
|--------------|--------------|----------------|
| Rod Stewart | Dennis Welch | Greg Bekemeyer |
| David Savage | Brad Owen | Norman Elliott |

Administration Present

Michael D. Stegman, Superintendent of Schools
Phil Wilson, HS Principal

Clerk Present

Teresa Penning

Guests Present

| | | |
|-----------------|---------------|--------------|
| Calvin Wiechman | Mary Koss | Terry Frager |
| Sonja Frager | News Reporter | |

1.0 Call to Order

The regular meeting of the Washington County USD #108 Board of Education was called to order at 8:00 P.M. by President Rod Stewart in the District Office in Washington, Kansas.

2.0 Elect Officers

Greg Bekemeyer moved, seconded by David Savage to nominate Rod Stewart as President. Motion carried 6-0. David Savage moved, seconded by Dennis Welch to nominate Norman Elliott as Vice President. Motion carried 6-0. David Savage moved, seconded by Norman Elliott to nominate Teresa Penning as Clerk. Motion carried 6-0. Greg Bekemeyer moved, seconded by Norman Elliott to nominate Don Moser as Treasurer. Motion carried 6-0.

3.0 Approval of Agenda

The agenda was amended by adding item 13.a. Pledge Agreement and 38.a. Vehicle disposal, moved by David Savage, seconded by Norman Elliott. Motion carried 6-0.

4.0 Approval of Previous Minutes

Norman Elliott moved, seconded by David Savage to approve the June 7, 2006 minutes as presented. Motion carried 6-0.

5.0 Approval of Bills

David Savage moved, seconded by Norman Elliott to approve the bills as presented. Motion carried 6-0.

6.0 Public Forum

Sonja Frager addressed the Board regarding transporting Morrowville students to Washington for music and P.E.

7.0 Superintendent's Report

Superintendent Stegman reported on LCNCK, cash balances, swimming lessons, Student Management System, Fund Accounting Program and project updates.

8.0 Jr. – Sr. High Principal's Report

Phil Wilson gave the Jr. – Sr. High Principal's report.

9.0 Elementary Principal's Report

No report.

The Board recessed to view the District's vehicles.

10.0 High School Graduation Requirements

David Savage moved, seconded by Norman Elliott to approve the Plan B for the High School Graduation requirements. Motion carried 4-2.

11.0 Adoption of Grade School Handbook

Greg Bekemeyer moved, seconded by David Savage to adopt the Grade School Handbook as presented. Motion carried 6-0.

12.0 Letter of Support

David Savage moved, seconded by Norman Elliott to direct the Superintendent to write a letter of support for the "Safe Routes to School Program". Motion carried 6-0.

13.0 Rescind all action

Rod Stewart moved, seconded by Greg Bekemeyer that all policy statements found in the minutes of the Board of Education prior to June 30, 2006 be rescinded and that the Board of Education adopt the Policy Manual as presented and recommended by the Superintendent of Schools, to govern the school district during the 2006-07 school year, subject to periodic review, amendment and revision by the Board of Education. Motion carried 6-0.

13.a Pledge Agreement

David Savage moved, seconded by Norman Elliott to approve the Pledge Agreement with the standing approval and 3-party call back with Superintendent Michael Stegman, Clerk Teresa Penning and Treasurer Don Moser as individuals with the authority in respect to the account. Motion carried 6-0.

14.0 Adopt Section 125 Plan

Norman Elliott moved, seconded by David Savage to adopt the Section 125 Flexible Fringe Benefit Plan as presented. Motion carried 6-0.

15.0 Petty Cash Resolution (15.0 – 17.0)

Norman Elliott moved, seconded by Brad Owen to pass the Petty Cash, High School Activity Account and Grade School Activity Account Resolutions as presented with the understanding that the administrator's of the accounts can assign signers to their accounts. Motion carried 6-0.

18.0 Appoint School Attorney

Rod Stewart moved, seconded by Greg Bekemeyer to appoint KASB as the District's Attorney. Motion carried 6-0.

19.0 Appoint Coordinator for Federal Programs

Norman Elliott moved, seconded by David Savage to appoint the Superintendent of Schools as the District's Chief Officer/Coordinator for all Federal Programs but not limited to, Affirmative Action, Title Programs. Motion carried 6-0.

20.0 Adopt official depository

Dennis Welch moved, seconded by Norman Elliott to adopt Signature Bank, First National Bank, United Bank & Trust and Citizens National Bank as the school district's official depositories. Motion carried 6-0.

21.0 GAAP, Calendar, Truancy, Hearing officer, Food Service & LCNCK Rep. (21-26)

Norman Elliott moved, seconded by Dennis Welch to adopt the Annual Waiver of requirements for Generally Accepted Accounting Principles, the 1,116 hour calendar and revised school calendar, designate truancy officers: Phil Wilson 7-12 and Ron Scott K-6, and appoint Michael Stegman as the hearing officer for free and reduced priced meal application appeals, food service representative and LCNCK representative. Motion carried 6-0.

27.0 KPERS Representative

Norman Elliott moved, seconded by Dennis Welch to designate Teresa Penning as district KPERS representative. Motion carried 6-0.

28.0 Lunch/Breakfast Prices, Student/Textbook rental fees (28-31)

David Savage moved to approve the school lunch, breakfast, student fees and textbook rental fees as presented. Motion died for lack of a second. Dennis Welch moved, seconded by Norman Elliott to approve the school breakfast prices: K-4 \$.70, 5-12 \$.75, Adult \$1.30 and lunch prices: K-4 \$1.50, 5-12 \$1.65, Adult \$2.50. Motion carried 6-0. Dennis Welch moved, seconded by David Savage to establish student fees and textbook fees: K-8 \$22.50, 9-12 \$45.00, Driver's Education \$50.00. Motion carried 6-0.

32.0 Substitute teacher rate

David Savage moved, seconded by Norman Elliott to establish the substitute teacher rate of \$75.00 per diem for the first ten consecutive days of teacher. If the substitute teaches for the same absent instructor for more than ten consecutive days (and if the substitute currently possesses certification in one of the subject areas being taught), that substitute teacher shall, on the 11th day of service, be placed at his/her respective experience step and educational lane of the current USD 108 salary schedule and receive 1/185th reimbursement per diem for the remaining consecutive substitute teaching days. Motion carried 6-0.

33.0 Mileage rate

Dennis Welch moved, seconded by David Savage to set the mileage rate to follow the State of Kansas rate which is currently \$.43 per mile. Motion carried 6-0.

34.0 Designate official newspaper

Norman Elliott moved, seconded by David Savage to designate the Washington County News as the District's official newspaper. Motion carried 6-0.

35.0 Board of Education Meeting Schedule

Dennis Welch moved, seconded by David Savage to establish the Board of Education meeting dates, locations and times as presented. Motion carried 6-0.

36.0 Wellness Policy

Dennis Welch moved, seconded by Brad Owen to adopt the Wellness Policy as presented. Motion carried 6-0.

37.0 Video Broadcasting Equipment

Brad Owen moved, seconded by David Savage to purchase the proposal for video broadcasting equipment. Motion carried 6-0.

38.0 Shared Staff Agreement

Norman Elliott moved, seconded by Brad Owen to approve the Shared Staff Agreement for Michele Minzmyer with the LCNCK. Motion carried 6-0.

38.a Vehicle disposal

The Board discussed vehicle disposal.

39.0 Board Retreat Date

The Board discussed setting a Board Retreat date in the near future.

40.0 Board Policy Updates

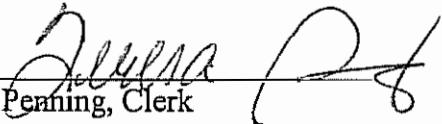
Supt. Stegman had the first reading on the policy updates.

41.0 Haddam School Building

The disposition of the Haddam School building was discussed. Supt. Stegman will send a letter to the City of Haddam to inform them of USD 108's plans for the building.

42.0 Adjournment

Dennis Welch moved, seconded by David Savage to adjourn. Motion carried 6-0.



Teresa Penning, Clerk
Washington County Schools, U.S.D. #108