

WASHINGTON COUNTY U.S.D. #108 BOARD OF EDUCATION
REGULAR MEETING

District Office

Washington, Kansas

Monday, July 9, 2007 – 8:00 P.M.

MINUTES OF REGULAR BOARD OF EDUCATION MEETING

Members Present

| | | |
|--------------------------------|--------------|---------------|
| Dana Ceacle | Lisa Decker | Randy Hubbard |
| Rod Stewart | Susan Slater | Dennis Welch |
| Rob Baker (<i>per phone</i>) | | |

Administration Present

Michael D. Stegman, Superintendent of Schools, USD 108
Ron Scott, Elementary Principal
Phil Wilson, Secondary Principal

Clerk Present

Teresa Penning

Guests Present

Calvin Wiechman News Reporter

1.0 Call to Order

The Regular meeting of the Washington County USD #108 Board of Education was called to order at 8:00 P.M. by President Rod Stewart in the District office in Washington, Kansas.

2.0 Elect Officers

Susan Slater nominated Dennis Welch for President. Rob Baker nominated Rod Stewart for President. Rob Baker moved, seconded by Randy Hubbard nominations cease. Motion carried 7-0. Dennis Welch was elected President with 4 votes and Rod Stewart receiving 3 votes. Dana Ceacle nominated Rob Baker for Vice-President. Rob Baker nominated Rod Stewart for Vice-President. Rob Baker moved, seconded by Randy Hubbard that nominations cease. Motion carried 7-0. Rod Stewart was elected Vice-President with 4 votes and Rob Baker received 3 votes. Dana Ceacle appointed Teresa Penning as Clerk. Motion carried 7-0. Rob Baker appointed Don Moser as Treasurer. Motion carried 7-0.

3.0 Approval of Agenda

Susan Slater moved, seconded by Lisa Decker to amend the agenda by deleting item. 12. Adopt a Section 125 Flexible Fringe Benefits Plan; adding item. 34.a. Budget Publication and item. 39. Executive Session for non-elected personnel. Motion carried 7-0.

- 4.0 Approval of Previous Minutes**
Susan Slater moved, seconded by Dana Ceacle to approve the June Budget Hearing and the June 11, 2007 Regular Meeting minutes as presented. Motion carried 7-0.
- 5.0 Approval of Bills**
Dana Ceacle moved, seconded by Lisa Decker to approve the bills as presented. Motion carried 7-0.
(Rob Baker left the meeting per phone.)
- 6.0 Public Forum**
Susan Slater presented concerns regarding 5th and 6th graders transitioning from Morrowville to Washington.
- 7.0 Superintendent's Report**
Superintendent Stegman reported on Professional Learning Communities Training and maintenance projects.
- 8.0 Jr. – Sr. High Principal's Report**
Phil Wilson presented the Jr.-Sr. High Principal's report.
- 9.0 Elementary Principal's Report**
Ron Scott presented the Elementary Principal's report.
- 10.0 Rescind Actions**
Rod Stewart moved, seconded by Dana Ceacle that all policy statements found in the minutes of the Board of Education prior to June 30, 2007, be rescinded and that the Board of Education adopt the Policy Manual as presented and recommended by the Superintendent of Schools, to govern the school district during the 2007-08 school year, subject to periodic review, amendment and revision by the Board of Education. Motion carried 6-0.
- 11.0 Adoption of High School & Grade School Handbooks**
Rod Stewart moved, seconded by Susan Slater to approve the High School Handbook as presented. Motion carried 6-0. Susan Slater moved, seconded by Lisa Decker to approve the Grade School Handbook as presented. Motion carried 6-0.
- 12.0 Petty Cash Resolution**
Susan Slater moved, seconded by Lisa Decker to adopt the Petty Cash Resolution as presented. Motion carried 6-0.
- 13.0 High School Activity Account Resolution**
Dana Ceacle moved, seconded by Randy Hubbard to adopt the High School Activity Account Resolution as presented. Motion carried 6-0.

- 14.0 Grade School Activity Account Resolution**
Susan Slater moved, seconded by Dana Ceerle to adopt the Grade School Activity Account Resolution as presented. Motion carried 6-0.
- 15.0 Appoint School Attorney**
Rod Stewart moved, seconded by Randy Hubbard to appoint KASB as the School Attorney. Motion carried 6-0.
- 16.0 Appoint Superintendent**
Dana Ceerle moved, seconded by Lisa Decker to appoint the Superintendent of Schools as the District's Chief Officer/Coordinator for all Federal Programs but not limited to, Affirmative Action, Title Programs. Motion carried 6-0.
- 17.0 Adopt official depository for school district funds**
Dennis Welch moved, seconded by Susan Slater to adopt First National Bank, United Bank & Trust, Citizens National Bank and Signature Bank as the official depositories for school district funds. Motion carried 6-0.
- 18.0 Adopt the Annual Waiver of GAAP**
Dana Ceerle moved, seconded by Dennis Welch to adopt the Waiver of GAAP as presented. Motion carried 6-0.
- 19.0 Adopt the 1,116 hour calendar**
Dana Ceerle moved, seconded by Lisa Decker to adopt the 1,116 hour calendar for school year 2007-2008. Motion carried 6-0.
- 20.0 Designate truancy officers**
Susan Slater moved, seconded by Dana Ceerle to designate Phil Wilson as the 7-12 truancy officer and Ron Scott as the K-6 truancy officer. Motion carried 6-0.
- 21.0 Appoint hearing officer, food service representative, LCNCK representative**
Rod Stewart moved, seconded by Randy Hubbard to appoint Michael Stegman as hearing officer for free and reduced priced meal application appeals, food service representative and LCNCK representative. Motion carried 6-0.
- 22.0 Designate KPERS representative**
Dana Ceerle moved, seconded by Lisa Decker to designate Teresa Penning as district KPERS representative. Motion carried 6-0.
- 23.0 Establish school lunch prices**
Dennis Welch moved, seconded Lisa Decker to establish school lunch prices as K-12 \$1.65 and Adults \$2.75. Motion carried 6-0.
- 23.0 Establish school breakfast and milk prices**
Susan Slater moved, seconded by Rod Stewart to establish school breakfast prices as K-12 \$.75 and Adults \$1.35 and milk \$.25. Motion carried 6-0.

24.0 Establish textbook rental fees

Rod Stewart moved, seconded by Dana Cecrle to establish textbook rental fees as K-8 \$22.50, 9-12 \$45.00 and Driver's Education \$50.00. Motion carried 6-0.

25.0 Substitute Teacher Rate

Dana Cecrle moved, seconded by Susan Slater that Substitute teachers be paid at the rate of \$85.00 *per diem* for the first ten consecutive days of teacher. If the substitute teaches for the same absent instructor for more than ten consecutive days (and if the substitute currently possesses certification in one of the subject areas being taught), that substitute teacher shall, on the 11th day of service, be placed at his/her respective experience step and educational lane of the current USD 108 salary schedule. Commencing with the 11th day of consecutive substitute teaching for the same instructor (and providing the certification requirements are met), that teacher shall, therefore, receive 1/180th reimbursement *per diem* (based on his/her respective experience step and educational lane of the current salary schedule), for the remaining consecutive substitute teaching days. Motion carried 6-0.

26.0 Set Mileage rate

Susan Slater moved, seconded by Dana Cecrle to set the mileage rate at \$.47 for the 07-08 school year. Motion carried 6-0.

27.0 Designate official newspaper

Susan Slater moved, seconded by Rod Stewart to designate the Washington County News as the district's official newspaper. Motion carried 6-0.

28.0 Establish Board of Education meeting dates, locations, time

Rod Stewart moved, seconded by Randy Hubbard to approve the Board of Education meeting dates, location and times as presented. Motion carried 6-0.

29.0 Shared Staff Agreements

Dana Cecrle moved, seconded by Rod Stewart to approve the Shared Staff Agreements for Debra Bisnette and Michelle Mintzmyer as presented. Motion carried 6-0.

30.0 Budget Publication

Rod Stewart moved, seconded by Lisa Decker to publish the 2007-08 Budget as presented and to set the Budget Hearing for August 13, 2007 at 7:30 P.M. at 101 West College. Motion carried 6-0.

31.0 Retreat Date

The Board agreed to set a Retreat Date for August 20, 2007 at Colonial Acres from 6-9 P.M.

32.0 Board Policy Updates

Supt. Stegman reviewed the Policy updates and amendments. Rod Stewart moved, seconded by Randy Hubbard to adopt the policies as presented with the exception of GACCA. Motion carried 6-0.

33.0 Surplus Property Sale

The Board directed Supt. Stegman to request proposals from the auctioneers that live in the district for the surplus property items to be held at the Fair Building.

34.0 School Buses

Supt. Stegman reviewed the purchase of school buses for the upcoming year.

35.0 Executive Session for Non-elected personnel

Susan Slater moved, seconded by Lisa Decker to go into Executive Session under Policy 002.52 #1 for non-elected personnel for 10 minutes at 10:20 P.M. with the Superintendent and both principals present. Motion carried 6-0.

36.0 Executive Session for Attorney/Client Privileges

Susan Slater moved, seconded by Dana Ceerle to go into Executive Session under Policy 002.52 #2 for Attorney-client privileges for 5 minutes at 10:32 P.M. with the Superintendent present. Motion carried 6-0.

37.0 Adjournment

Rod Stewart moved, seconded by Randy Hubbard to adjourn. Motion carried 6-0.

Teresa Penning, Clerk
Washington County Schools, U.S.D. #108