

Washington Elementary School

General Schedule

2010-2011

Mr. Ron Scott, Principal
Mr. Michael Stegman, Superintendent

Washington Elementary
114 North E Street
Washington, KS 66968
1 (785) 325-2261 x2
1 (888) 325-2503 x2

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USD 108 WASHINGTON COUNTY SCHOOL 2010-2011 SCHOOL CALENDAR

Aug	16	Fall Sports Practices Begin
Aug	16, 17, 18	Teacher In-service Days
Aug	19	First Day of School (1/2 day), no lunch, 11:30 a.m. dismissal
Sept	6	Labor Day – NO SCHOOL
Sep	23	School Pictures Taken
Sep	23	PTO Fall Carnival; East Elementary Gym
Oct	11	Teacher In-service - NO SCHOOL
Oct	12	Randy Nadler Assembly, 8:00 a.m., West Gym; K-6th
Oct	22	End of First Quarter
Oct	22	Picture Retakes
Nov	1	Parent/Teacher Conference
Nov	4	Parent/Teacher Conference
Nov	24	NO SCHOOL (P/T Conf. Comp Day)
Nov	25, 26	Thanksgiving Vacation, No School
Dec	7	Elementary Winter Program, 7:30 p.m., High School Gym
Dec	10	Teacher In-service 7:30-9:00, school starts at 9:00 am
Dec	13	5 th & 6 th Grade Band Concert, 7:00 p.m., West Gym
Dec	22-31	Winter Break
Jan	7	End of First Semester
Jan	24	Teacher In-service – NO SCHOOL
Feb	17	Parent/Teacher Conference
Feb	21	Teacher In-service – NO SCHOOL
Feb	24	Parent/Teacher Conference
Mar	11	End of Third Quarter
Mar	21	NO SCHOOL P/T Conf Comp Day
Mar	22-25	Spring Break – NO SCHOOL
April	8	Teacher In-service 7:30-9:00, school starts at 9:00 a.m.
April	11	Class Group Pictures 8:00 a.m., West Gym
April	22	Good Friday – NO SCHOOL
May	6	May Fete Program, 7:30 p.m., High School Gym
May	9	Teacher In-service -NO SCHOOL
May	15	High School Graduation 2:00 p.m., High School Gym
May	17	8 th Grade Graduation, 8:00 p.m., High School Gym
May	19	Tiger Relays 12:30 p.m. – H.S. Track
May	20	Last Day of Classes – no lunch, 11:30 a.m. dismissal
May	20	End of Second Semester
May	23	Teacher In-service

GENERAL SCHEDULE
WASHINGTON ELEMENTARY

7:40 a.m.....Teachers arrive who have morning duty.

7:45 a.m.....Other teachers and students arrive.

7:55 a.m.....Bell to summons students from playground.

8:00 a.m.....First Class Session

9:30-9:45 a.m.Recess for grades Kg. through 6th.

11:40 a.m.....Lunch dismissal for Kg., 1st, 2nd & 3rd.

11:40 a.m.-12:10 p.m.Noontime for grades Kg., 1st, 2nd & 3rd.

11:50 a.m.....Lunch dismissal for grades 4th, 5th & 6th.

11:50 a.m.-12:20 p.m.Noontime for grades 4th, 5th, & 6th.

1:30-1:45 p.m.....Recess for grades Kg. through 6th

3:12 p.m.Dismissal Bell

3:20 p.m.Bus leaves Washington

SCHOOL PHONE NUMBERS

WASHINGTON ELEMENTARY SCHOOL TOLL FREE NUMBER
1-888-325-2503 ext. 2

REGULAR SCHOOL PHONE NUMBERS
WASHINGTON ELEMENTARY 1-785-325-2261 ext. 2

SCHOOL FAX MACHINE
WASHINGTON ELEMENTARY 1-785-325-2801

MORNING AND NOON SUPERVISION
WASHINGTON ELEMENTARY

EAST BUILDING: The morning duty shall begin promptly at 7:40 a.m. and end at 7:55 a.m. The supervision of the outside will be done on an alternating basis with the staff members. A schedule will be distributed to the staff at the beginning of the school year. The supervisor may allow the students to pass to their lockers, or classrooms, but most students shall remain outside if weather permits. If students are outside, the supervisor shall also be outside watching the area.

NOON DUTY: 4th 5th & 6th grade teachers will supervise the noon play period which will begin when the first class returns from the lunchroom. An alternating schedule for the staff members will be distributed and they will remain on duty until the last class is called in at the appropriate time. (4th -6th Grades will return to class at 12:20 p.m.)

WEST BUILDING: The morning duty shall begin promptly at 7:40 a.m. and end at 7:55 a.m. The supervision of the outside will be done on an alternating basis with the staff members. If students are outside, the supervisor shall also be outside watching the area. A schedule will be distributed to the staff at the beginning of the school year.

NOON DUTY: Kg, 1st, 2nd & 3rd Grade teachers will supervise the noon play period which will begin when the first class returns from the lunch room. An alternating schedule for the staff members will be distributed and they will remain on duty until the last class is called in at the appropriate time. (They will return to class at 12:10 p.m. for K-3rd.)

CLASSROOM TEACHERS: Classroom teachers, grades Kg. through 6th, are scheduled periodically to walk with the students to hot lunch at the appointed. The classroom teacher then is responsible to see that order is kept in the halls during the rest of the noon period. Each classroom teacher is required to have his/her class back in the classroom by the scheduled time. See Schedule below:

Grades Kg., 1, 2 & 3	8:00 - 11:40 a.m. 12:10 - 3:12 p.m.
Grades 4, 5, & 6	8:00 - 11:50 a.m. 12:20 - 3:12 p.m.

GUIDELINES FOR RECESS AND RIDING THE BUS TO LUNCH

Students will ride the bus to lunch and stay inside for recess if any of the following conditions exist. 1. It is raining. 2. It is snowing heavily. 3. A wind chill advisory has been issued. Otherwise students should expect to be outside and dress appropriately.

FIRE DRILL
WASHINGTON "EAST" ELEMENTARY SCHOOL

State law requires monthly fire drills. Teachers should familiarize themselves with exit routes and fire drill procedures.

After students have filed out of the building, have them form a circle and count off so the teacher can quickly tell if all students are present. Close classroom doors as soon as the last person files out.

- Board RoomOut Southwest entrance, (use East door.)
- Resource RoomOut Southwest entrance, (use West door.)
- Fifth Grade, Mrs. Koehler.....Down the east side of West stairs and out the Southwest door, (use West door)
- Fourth Grade, Mr. KearnOut Southeast door-east side of hallway,(use East door.)
- Sixth Grade, Mrs. DragastinUse West side of east stairs and out theSoutheast door. (use east door.)
- Science LaboratoryUse West side of West stairs and out theSouthwest door, (use east door).
- School OfficeOut Southeast door-west side of hallway,(use west door.)
- Fifth Grade, Mrs. BurtonUse the West side of West stairs and outSouthwest door. (use East door).
- Sixth Grade, Mrs. ColgroveUse East side of East stairs and out theSoutheast door, (use West door).
- Title RoomUse West side of East stairs and out theSoutheast door, (use East door).
- Speech Room Use East side of West stairs and out theSouthwest door, (use West door).
- Gymnasium Go out West door of gym.



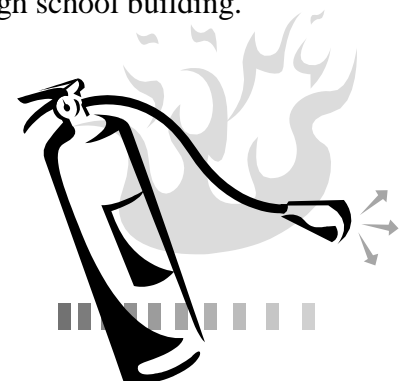
FIRE DRILL

WASHINGTON "WEST" ELEMENTARY SCHOOL

State law requires monthly fire drills. Teachers should familiarize themselves with exit routes and fire drill procedures.

After students have filed out of the building, have them form a circle and count off so the teacher can quickly tell if all students are present. Close classroom doors as soon as the last person files out.

- Third Grade-Miss WoodcockGo out South doors (use southwest door).
- Third Grade-Mrs. ClarkGo out South doors (use southeast door).
- Second Grade-Mrs. KossGo out South doors (use southeast door).
- Second Grade-Mrs. Rundle.....Go out South doors (use southwest door).
- First Grade -Go out South doors (use southwest door).
- Kindergarten-Mrs. FragerGo out East hallway using North side of
.....hallway out first exit door to the South.
- Resource Room.....Go out Northeast classroom door, then out
.....first exit door to the South.
- Kindergarten-Mrs. CeclreGo out South doors (use southeast door).
- Music Room.....Go out southeast classroom doors, then
.....out first exit door to the South.
- Computer Room.....Go down West side of hallway to the
.....North then out West entrance.
- Library/Speech.....Go out Exit doorway on West side of
.....classroom.
- Gym.....Go out South doors to West main entrance
.....using North side of hallway.
- Art Room (High School Building).....Go out North door-walk on sidewalk to
.....east side of high school building.



TORNADO DRILLS

State law requires that the school have three tornado drills during the school year. Teachers should familiarize themselves with the routes and procedures.

WASHINGTON "EAST" ELEMENTARY SCHOOL

All students are to go to the ground floor, sit in east-west hallway against the wall and protect your head with your arms.

WASHINGTON "WEST" ELEMENTARY SCHOOL

Resource Room, Mrs. Cercle (Kindergarten), Mrs. Koss (2nd grade).....Go to nurses station and teachers lounge - go down east side of hallway.

Library, Mrs. Frager (Kindergarten), Computer Room, Miss Woodcock (3rd Grade), Mrs. Rundle (2nd Grade).....Go to boys locker room-go down west side of hallway.

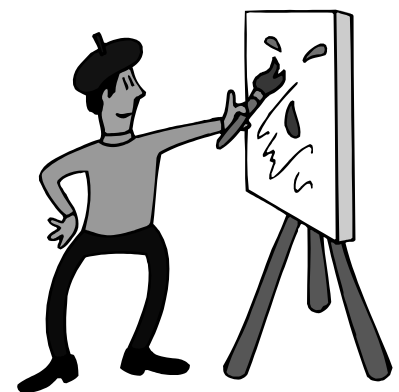
Music, Mrs. Gauby (1st grade), Mrs. Kingston (1st grade), Mrs. Clark (3rd grade)Go to girls' locker room-go down middle of hallway.

Art building.....Go to high school locker rooms.



Washington Elementary Art Schedule
2010-2011 School Year
Mrs. Toole

First Semester	Second Semester
MONDAY	MONDAY
8:50 am – 9:30 am Colgrove	8:50 am – 9:30 am Colgrove
TUESDAY	TUESDAY
8:50 am – 9:30 am Dragastin	8:50 am – 9:30 am. Dragastin
WEDNESDAY	WEDNESDAY
8:50 am – 9:30 am Koehler	8:50 am – 9:30 am Koehler
THURSDAY	THURSDAY
8:50 am – 9:30 am Burton	8:50 am – 9:30 am Burton
FRIDAY	FRIDAY
8:50 am – 9:30 am 4 th Grade Half of 4 th grade to Art, the other half to Computer Lab, East Bld.	8:50am – 9:30 am 4 th Grade Half of 4 th grade to Art, the other half to Computer Lab, East Bld.



Washington Elementary Library Schedule
2010-2011 School Year
Mrs. Aufdengarten

MONDAY

12:30 pm – 12:55 pm	Kingston
1:00 pm – 1:25 pm	Woodcock
1:50 pm – 2:15 pm	Koss
2:30 pm – 2:55 pm	4 th Grade

TUESDAY

12:20 pm – 12:45 pm	Koehler
1:00 pm – 1:25 pm	Gauby
2:40 pm – 3:05pm	Colgrove

WEDNESDAY

12:30 pm – 12:55 pm	Frager
1:00 pm – 1:25 pm	Burton
2:35 pm – 3:00 pm	Cecrle

THURSDAY

2:40 pm – 3:05 pm	Dragastin
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FRIDAY

1:00 pm – 1:25 pm	Clark
1:50 pm – 2:15 pm	Rundle



Elementary Music Schedule
2010-2011 School Year
Mrs. Manning

MONDAY

8:20 am – 8:45 am	Dragastin
9:00 am – 9:25 am	Koehler
10:30 am – 10:55 am	Gauby
11:20 am – 11:45 am	4 th Grade
1:00 pm – 1:25 pm	Cecrle
1:55 pm – 2:20 pm	Fragler

TUESDAY

8:20 am – 8:45 am	Colgrove
9:00 am – 9:25 am	Burton
10:30 am – 10:55 am	Kingston
11:20 am – 11:45am	4 th Grade
12:30 pm – 12:55 pm	Clark
1:00 pm – 1:25 pm	Cecrle
1:55 pm – 2:20 pm	Fragler
2:30 pm – 2:55 pm	2 nd Grade

WEDNESDAY

8:20 am – 8:45 am	Burton
9:00 am – 9:25 am	Colgrove
10:30 am -10:55 am	Gauby
11:25 am – 11:50 am	Dragastin
12:30 pm – 12:55 pm	Woodcock
1:00 pm – 1:25 pm	Clark
1:55 pm – 2:20 pm	Kingston
2:30 pm – 2:55 pm	2 nd Grade

THURSDAY

8:20 am – 8:45 am	Koehler
9:00 am – 9:25 am	Dragastin
9:55 am – 10:20 am	Woodcock
11:25 am – 11:50 am	Colgrove
12:30 pm – 12:55 pm	Clark
1:00 pm – 1:25 pm	Cecrle
1:55 pm – 2:20 pm	Fragler
2:30 pm – 2:55 pm	2 nd Grade

FRIDAY

8:20 am – 8:45 am	Koehler
9:00 am – 9:25 am	Burton
10:30 am – 10:55 am	Gauby
11:20 am – 11:45 am	4 th Grade
1:00 pm – 1:25 pm	Woodcock
1:55 pm – 2:20 pm	Kingston

Washington Elementary Band Schedule
2010-2011 School Year
Mr. Wilson

5 th Grade	6 th Grade
M – W – F 12:15 pm – 1:00 pm	M – W – F 9:45 am – 10:30 am



Elementary Physical Education Schedule
2010-2011 School Year
Mr. Romeiser- West and East Buildings

MONDAY- West Gym

8:50 am – 9:20 am	2 nd Grade
9:50 am – 10:20 am	1 st Grade
10:25 am – 10:55 am	Kdg
1:50 pm – 2:20 pm	3 rd Grade

TUESDAY- West Gym

8:50 am – 9:20 am	2 nd Grade
9:50 am – 10:20 am	1 st Grade
10:25 am – 10:55 am	Kdg
1:50 pm – 2:20 pm	3 rd Grade

WEDNESDAY- West Gym

8:50 am - 9:20 am	2 nd Grade
9:50 am – 10:20 am	1 st Grade
10:25 am – 10:55 am	Kdg
1:50 pm – 2:20 pm	3 rd Grade

THURSDAY- West Gym

8:50 am – 9:20 am	2 nd Grade
9:50 am – 10:20 am	1 st Grade
10:25 am – 10:55 am	Kdg
1:50 pm – 2:20 pm	3 rd Grade

FRIDAY – West Gym

8:50 am – 9:20 am	2 nd Grade
9:50 am – 10:20 am	1 st Grade
10:25 am – 10:55 am	Kdg
1:50 pm – 2:20 pm	3 rd Grade

MONDAY – East Gym

11:10 am – 11:40 am	5 th Grade
12:25 pm – 12:55 pm	6 th Grade
1:00 pm – 1:30 pm	4 th Grade

TUESDAY – East Gym

11:10 am – 11:40 am	5 th Grade
12:25 pm 12:55 pm	6 th Grade
1:00 pm – 1:30 pm	4 th Grade

WEDNESDAY – East Gym

11:10 am – 11:40 am	5 th Grade
12:25 pm – 12:55 pm	6 th Grade
1:00 pm – 1:30 pm	4 th Grade

THURSDAY- East Gym

11:10 am – 11:40 am	5 th Grade
12:25 pm – 12:55 pm	6 th Grade
1:00 pm – 1:30 pm	4 th Grade

FRIDAY – East Gym

11:10 am – 11:40 am	5 th Grade
12:25 pm – 12:55 pm	6 th Grade
1:00 pm – 1:30 pm	4 th Grade

