

**APPLICATION FOR A PROFESSIONAL POSITION
IN THE WASHINGTON COUNTY PUBLIC SCHOOLS**

Unified School District No. 108
P.O. Box 275
Washington, Kansas 66968

Position/Level Applied for: _____ Date: _____

Last Name *First Name* *Middle Name* *Maiden Name (Optional)*

Present Address: _____ Home () _____
_____ Work () _____
Street and Number *City* *State* *Zip Code* *Telephone*

Permanent Address, if different from above: _____ Home () _____
_____ Work () _____
Street and Number *City* *State* *Zip Code* *Telephone*

Number of days missed last year due to family or personal illness: _____ (Explanation Optional.)

Describe any conditions that would prohibit your performance of duties required in the position for which you are applying: _____

Do you hold a valid Kansas teaching certificate? Yes ___ No ___ Eligible ___ Expiration Date _____
Level of Certificate and Endorsement Subject? _____

Underline any of the following which you are able to coach, sponsor or successfully direct: Band, Music, Forensics, Drama, Journalism, Photography, Football, Basketball, Track, Golf, Cross Country, Volleyball, Cheerleaders, Student Organizations, Scholar's Bowl, Class Sponsor or Drill Team.

Professional References: (Include supervisor, principal and any other professional educator in a position to judge your teaching ability.)

Name _____	Title _____	Home Phone _____
		Work Phone _____
School District _____	School Name _____	
Address _____	City _____	State _____ Zip _____

Name _____	Title _____	Home Phone _____
		Work Phone _____
School District _____	School Name _____	
Address _____	City _____	State _____ Zip _____

Name _____	Title _____	Home Phone _____
		Work Phone _____
School District _____	School Name _____	
Address _____	City _____	State _____ Zip _____
Name _____	Title _____	Home Phone _____
		Work Phone _____
School District _____	School Name _____	
Address _____	City _____	State _____ Zip _____

Present Position: _____ Location: _____

Present Employer: _____ Present Salary: _____

Supervisor: _____ Supervisor's Phone: _____
 Supervisor's Address: _____

May we contact your current employer as a reference? Yes _____ No _____

State briefly your reasons for wanting to be employed by our district. _____

I confirm that the information above is accurate and complete.

Signature of Applicant _____

ADDITIONAL ITEMS NEEDED TO COMPLETE YOUR APPLICATION INCLUDE:

- _____ 1. A letter of application.
- _____ 2. A current resume.
- _____ 3. A complete set of your credentials from your college placement bureau.
- _____ 4. A copy of your teaching certificate (if available).
- _____ 5. College transcripts. (Copies are acceptable.)
- _____ 6. A personal interview is required for employment. Interview appointments will be scheduled by USD **108** following a review of your application and credentials after the closing date. Expenses incurred will be borne by the applicant.
- _____ 7. Return completed application and other support materials to:

Teresa Penning, Clerk
 Unified School District 108
 P. O. Box 275
 Washington, Kansas 66968
 Phone: (785) 325-2261 ext 3
 Fax: (785) 325-2771

Date received by USD 108 _____

Washington Community USD 108 does not discriminate on the basis of sex, race, color, national origin, handicap, or age in admission, or access to, or treatment, or employment in, its programs or activities. Any questions regarding the school's compliance with Title VI, Title XI, ADA, or Section 504, or individuals with questions or concerns about accessibility may be directed to the superintendent of schools, who may be reached at (785) 325-2261.