

USD #108

Washington County Schools
101 West College Street
Washington, Kansas 66968

APPLICATION FOR CERTIFIED EMPLOYMENT

POSITION: _____

DATE: _____

For office use only.

Date of complete
application packet.

The USD 108 Board of Education shall hire all employees on the basis of ability and the district's needs. Washington County School District is an equal opportunity employer and shall not discriminate in its employment practices and policies with respect to hiring, compensation, terms, conditions, or privileges of employment because of an individual's race, color, religion, sex, age, disability or national origin.

Last Name

First Name

Middle Name

Maiden Name (optional)

Present Address:

Street Address

City

State

Zip Code

Permanent Address:

Street Address

City

State

Zip Code

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Preferred daytime contact number: _____

Email Address: _____

Number of days missed last year due to family or personal illness: _____ (Explanation Optional)

Describe any conditions that would prohibit your performance of duties required in the position for which you are applying: _____

Do you hold a valid Kansas teaching certificate? Yes ___ No ___ Eligible ___ Expiration Date _____

Kansas Educator License Number: _____

Briefly state your reasons for wanting to be employed by our district.

Present Position: _____ Location: _____

Present Employer: _____ Present Salary: _____

Supervisor: _____ Supervisor's Phone: _____

Supervisor's address: _____

May we contact your current employer as a reference? Yes ___ No ___

Professional References: (Include supervisor, principal and any other professional educator in a position to judge your teaching ability.)

Name	Title	School District	School Name
Street Address	City	State	Zip Code
Home Phone: _____		Work Phone: _____	

Name	Title	School District	School Name
Street Address	City	State	Zip Code
Home Phone: _____		Work Phone: _____	

Name	Title	School District	School Name
Street Address	City	State	Zip Code
Home Phone: _____		Work Phone: _____	

Name	Title	School District	School Name
Street Address	City	State	Zip Code
Home Phone: _____		Work Phone: _____	

Name	Title	School District	School Name
Street Address	City	State	Zip Code
Home Phone: _____		Work Phone: _____	

I confirm that the information above is accurate and complete.

Signature of Applicant: _____

ITEMS NEEDED TO COMPLETE YOUR APPLICATION:

- Letter of Interest _____
- Application Form _____
- Resume _____
- Letters of Reference (3 min.) _____
- Transcripts _____
(copies are acceptable)
- Copy of Teaching Certificate _____
(date received by USD 108)

A personal interview is required for employment. Interview appointments will be scheduled by USD 108. Expenses incurred will be borne by the applicant.

Return application materials to:
Elizabeth Romeiser
USD 108
101 West College Street
Washington, KS 66968

Phone: 785.325.2261x3 Fax: 785.325.2771

eromeiser@usd108.org (emailing materials is acceptable)